

VIEWS



MARK YOUR CALENDARS:

**ANNUAL SECTION MEETING: August 29th -
12:00 - 2:00 PM**

Letter from the Chair

Deirdre A. Scaggs / deirdre@uky.edu

I cannot believe that the annual conference is just around the corner! I can hardly wait to travel to the fabulous San Francisco venue and especially to have so many great visual material sessions to choose from. I would like to thank everyone who has assisted me over the past year as chair and I look forward to the upcoming leadership from Beth Bilderback. She will, no doubt, do a tremendous job. I'm sure that we will have a well attended Visual Materials Section meeting this year - be sure to hit the brunch early or bring some with you to our meeting on **Friday 8/29 from 12-2 PM**. The draft agenda follows but please contact me as soon as possible if you need to add something.

Draft Meeting Agenda

Introductions

Report from Council

Program Committee

T-shirt sales

Review of the Three-year plan

Review of the bylaws

Speakers: FlickrR and the LOC, Helena Zinkham and George Oates

Announcement of new Chair-elect

Working group updates

Open Forum and Closing remarks

As reflected in the draft agenda, the Section will be reviewing the Three-Year Plan and voting on the By-laws during the annual meeting. Please come to the meeting having already read both documents which are posted on the Section web site. <<http://www.lib.lsu.edu/SAA/VMhome.html>> Suggestions for changes in the By-laws are included in this issue of *Views*. But don't worry, the meeting won't be all work and no play since we have two terrific speakers lined up. Office hours for the VM Section will be Thursday, 8/28, from 5:30 to 6:30 during the Expo Hall opening reception. I can't wait to see you all in San Francisco.

Letter from the Chair – Elect

Beth Bilderback / bilderbk@mailbox.sc.edu

How this year has flown by! It is hard to believe that we will be meeting in San Francisco in a few weeks. There are so many VM related sessions, as James Eason so graciously shared with us on the listserv. The trick will be being in two sessions at once!!!

Our annual VM Section dinner will be **Thursday, August 28 around 6:30 p.m.** There are lots of choices, so it's not surprising that I am having a hard time deciding. Please put it on your calendar and keep an eye on the listserv as I'll try to announce the location in next two weeks. There will be a sign-up sheet on the announcement board at SAA with definite time, location, and meeting place. I will need to know by Thursday morning how many will be going, so I can confirm the reservation.

This should be a great meeting. Deirdre has done a wonderful job as Chair this year, in spite of becoming a new mother in the middle of it. I'm excited about the coming year and working with all of you to keep VM the best section in SAA.



Letter from the Editor

We are keeping this issue short to focus on the revisions to the By-laws and the upcoming SAA Annual Conference in San Francisco. I look forward to seeing many of you there and will hope to have conversations about how we can continue to refine and improve the newsletter to better serve our members. We encourage contributions to the newsletter and will have a draft set of guidelines available for review during the annual conference. Watch the list for more on that. Meanwhile if you have 3-4 photographs that you would like to share in the newsletter and are willing to write up a few paragraphs on your collection please contact me at martha.mahard@simmons.edu

Martha Mahard, Editor

Pictures in this issue were found on Wikimedia Commons and are used in compliance with the licensing requirements specified. Images on pages 1, 4, 5, and 7 are in the public domain. The image of the "Painted Ladies" in April 2006 on page 2 is by [Urban](#) and is used under the terms of the GNU Free Documentation license.

By-laws, Visual Materials Section, Society of American Archivists – Proposed revisions – August 2008

Last Adopted 1990 August 31, Seattle, Washington

Revised, 2004 January, Boston, Massachusetts

Revisions adopted, 2004 August, Boston, Massachusetts

Revised, 2008 July [Note: proposed changes and edits appear in blue]

Article 1. Name.

The name of this section shall be the Visual Materials Section of the Society of American Archivists (SAA), hereinafter referred to as the Section.

Article 2. Objective.

To promote greater communication among visual materials archivists and to represent and promote appropriate care, management, and use of visual materials collections to the greater archival community through annual meetings, continuing education programs and publications, including a newsletter reporting on the Section's activities and other matters related to visual materials collections.

Article 3. Membership.

Membership is open to any member of the Society of American Archivists who elects to join.

Article 4. Officers.

A. The Section shall be guided by a Chair and a Chair-elect.

B. Terms of office.

1. The Chair and Chair-elect shall serve a term of one year each.
2. The Chair may not be elected to serve as Chair-elect in the year immediately following his/her term of office.
3. The Chair and Chair-elect shall assume office at the close of the annual Section meeting in which they are elected, and shall serve until their successors have taken office.

C. Nomination and Election.

1. Nomination

- a. The Elections Committee shall call for nominations for Chair-elect on the ~~VisualMat~~ [Visual Materials Section listserv](#) and the second newsletter of each year.
- b. Only individuals who have consented to nomination may be listed on the slate of candidates.

2. Election.

- a. The Elections Working Group shall prepare a ballot for distribution ~~at least~~ 2 months preceding the annual Section meeting and for distribution at the meeting. This ballot shall include provision for a write-in candidate.
 - b. The Elections Committee ~~shall collect, validate, and count all ballots~~ [work with SAA to distribute an electronic ballot. SAA will report the results to the Elections Committee. The Elections Committee will, in turn, and](#) report the results of any election at the annual Section meeting and in the newsletter following the election.
 - c. Ballots may be submitted ~~by mail~~ [using SAA's electronic balloting system](#) or at the annual Section meeting.
-

3. Vacancies in Office.

- a. Chair. In the case of vacancy in the office of Chair, the Chair-elect shall assume the office and duties of Chair.
- b. Chair-elect. In the case of vacancy in the office of Chair-elect, the office shall remain vacant until the next annual Section meeting, at which time a new Chair and Chair-elect shall be elected. The Chair shall assume the duties of Chair-elect in the interim, although the Chair may ask a member of the Section to assist in fulfilling the duties of Chair-elect.

D. Duties of the Officers.

1. Chair. The Chair shall preside over Section meetings, and with the advice and assistance of the Chair-elect and Committee and Working Group Chairs, shall direct the Section's activities. The Chair appoints Committee Chairs, Working Group Chairs, and Liaisons; submits the final Three-Year Plan and summary to SAA Council after receiving a draft from the Three-Year Plan Working Group chaired by the Chair-elect; submits budget requests to SAA Council; and turns over the records of his/her administration to the Chair-elect.
2. The Chair-elect shall advise and assist the Chair in conducting the Section's business. ~~Chair-elect~~. In the absence of the Chair, the Chair-elect assumes the duties of Chair. The Chair-elect will chair the Three-Year Plan Committee and submit a draft plan to the Chair for approval and submission to SAA Council.

Article 5. Business.

- A. Meeting times. The Section shall meet once a year at the time of the annual meeting of the Society of American Archivists. The time of and agenda for this meeting shall be announced in the newsletter immediately preceding the meeting.
- B. Other meetings. Additional Section meetings may be scheduled at the call of the Chair. Such meetings shall be announced on the VisualMat listserv and in the newsletter preceding the meeting.
 1. A report of a meeting called by the Chair must be published in the newsletter immediately following the meeting and posted on the Section web site.
 2. Decisions proposed during any meeting called by the Chair must published in the newsletter immediately following the meeting, posted on the Section web site, and approved by the membership at large during the annual meeting by a plurality of members voting at the annual meeting.
- C. Voting. All policy decisions shall be determined by a plurality of members voting at the annual meeting.



Article 6. Committees and Working Groups.

A. Elections Working Group.

1. The Elections Committee shall consist of the two most recent, available, past Chairs. Members of the Working Group shall serve for no more than two consecutive years. Members of the Working Group may not nominate themselves or each other for office.
2. The Working Group shall prepare a slate of candidates for election reflecting the diversity of the Section's membership, especially in terms of location, size, and type of employing institution. The Working Group shall request nominees' consent to candidacy and a brief biographical and position statement for publication in the newsletter immediately preceding the annual Section meeting.

B. Newsletter Working Group.

1. The newsletter Editor is the Chair of the Working Group as appointed by the Section Chair. The Editor may appoint assistant Editors from among the Section members. Prior to publication, the newsletter shall be prepared and reviewed by the Editor and Assistants and forwarded to the Section Chair for approval.
2. The newsletter shall be published in compliance with the SAA Guidelines for Section and Roundtables.

C. Committees and Working Groups. The Chair may appoint or dissolve other Committees and Working Groups as needed. Each Committee and Working Group shall have a written charge and a specified period of service. Committees shall report on their activities at the annual Section meeting or in the newsletter prior to the annual Section meeting.

Article 7. Policy for Revision of By-laws.

By-laws shall be reviewed every 4 years by the Chair, Chair-elect, Committee and Working Group members. All proposed changes to the By-laws shall be published in the newsletter and posted on the Section web site prior to the annual meeting. Changes shall be determined by a plurality of members voting at the annual meeting.

Article 8. Parliamentary Authority.

Roberts Rules of Order, latest edition, shall govern the proceedings of the Section, except as otherwise provided for in the By-laws of the Section, or in the constitution, bylaws, or other special rules of the Society of American Archivists.



ARCHIVES 2008: Hilton San Francisco / August 26-28, 2008

For complete details on the program and related events go to the SAA web page at: <http://www.archivists.org/conference/sanfrancisco2008/>

Listed below are some program highlights of interest to Visual Materials Section Members – please see the full program for details and remember these are just a few of the many sessions offered!

WEDNESDAY AUGUST 27TH

5:30 to 7:30 pm VMCAR Roundtable : Visual Materials Cataloging and Access

THURSDAY AUGUST 28TH

8:30 TO 10:00 AM

102 Revealing Archival Collections at the Web's Surface

109 Toward a best practices guide for collecting born-digital photographs

10:30 TO NOON

202 Secrets Revealed on the Web

2:00 TO 3:30 PM

304 Visual R/Evolution in the Archive: Complicating the Picture

305 Digital dilemmas: Dealing with Born-Digital Surrogate Audio and Audio-Visual Collections

FRIDAY AUGUST 29TH

Noon to 2pm Visual Materials Section Meeting

2:30 to 4:00 pm

402 Digitizing Entire Collections: Project Planning, Cost, Collaborations

SATURDAY AUGUST 30TH

8:00 to 9:00 am

501 Issues and Lessons from Mass Digitization of Archival Collections

506 The Online Archive of California Interface Redesign

510 Recent Advances in Photo Preservation from the Image Permanence Institute



9:30 to 11:00 am

- 604 Archival Ethics with Changing Practices: The Impact of Technology
- 605 Beyond Show and Tell: Engaging Undergraduates with Primary Sources
- 608 Old Movies, New Audiences: Archival Films as Public Outreach Tools
- 609 Documenting and Displaying American Circuses and Carnivals

1:30 to 3:00 pm

- 701 Less Process, More Pixels: Alternate Approaches to Digitization and Metadata
- 704 Audit and Certification of Digital Repositories (P/P)
- 707 A New Methodology for Surveying Photograph Collections



CURRENT LEADERSHIP:

Deirdre Scaggs, Chair, 2007-2008
Beth Bilderback, Vice Chair, 2007-2008
Martha Mahard, Newsletter Editor, 2007-2010
Ardys Kozbial, Past Chair, 2007-2008
Mark E. Martin, Web Master

Views: The Newsletter of the Visual Materials Section of the Society of American Archivists is published quarterly by and for the Visual Materials Section. For membership information go to

<http://saa.archivists.org/Scripts/4Disapi.dll/4DCGI/join/intro.html?Action=Join>

Society of American Archivists, 17 North State St., Suite 1425, Chicago, IL 60602-3315. Tel: 312-606-0722 / toll-free: 866-722-7858.

Editor: Martha Mahard, Adjunct Faculty, Simmons College
GSLIS, 300 The Fenway, Boston, MA 02115; 617-521-2881.

Assistant Editor and Book Editor: Liz Ruth, Archivist/Librarian, Los Angeles Maritime Museum, Berth 84, Foot of Sixth Street, San Pedro, CA 90731; 310-548-7618 x 215. Your comments and suggestions for improvements will always receive a cordial hearing. The next deadline for contributions is September 20, 2008. Opinions expressed are those of the authors.

***THIS JUST IN:* Visual Materials Section**

2009 SAA Call for Proposals

1. The 2009 Meeting theme is "Sustainable Archives". The Call for Proposals is on line at <http://www.archivists.org/conference/austin2009/AM09-call.asp>;
2. The proposal submission form is available at <http://www.archivists.org/conference/>;
3. The session proposal deadline is early in October (10/8); and
4. Groups may endorse up to two session proposals (though they may submit as many as they want). Endorsements are due later in October (10/20).



**And don't forget that you can get
your annual Visual Materials
Section T-Shirt at Cafepress.com**

**Support the section with your
purchase! Check out the other items
that are available as well – including
mugs, totebags and notecards with
the VM logo**

